

# RUKUHIA SCHOOL

## ANNUAL REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2020

#### School Directory

<b>Ministry Number:</b>	1938
<b>Principal:</b>	Kevin Drury
<b>School Address:</b>	58 Rukuhia Road
<b>School Postal Address:</b>	58 Rukuhia Road RD 2, Ohaupo, 3882
<b>School Phone:</b>	07 843 6967
<b>School Email:</b>	office@rukuhia.school.nz

#### Members of the Board of Trustees

<b>Name</b>	<b>Position</b>	<b>How Position Gained</b>	<b>Term Expires/ Expired</b>
Kylee Evans	Chairperson	Elected	May 2022
Kevin Drury	Principal	ex Officio	
Jane Coles	Staff Rep	Elected	May 2022
Monique Mulhurn	Other	Elected	May 2022
Paul Ingram	Other	Elected	May 2022
Lisa Gifkins	Other	Elected	May 2022
Tom Cave	Other	Elected	May 2022

**Accountant / Service Provider:** Education Services Ltd

# RUKUHIA SCHOOL

Annual Report - For the year ended 31 December 2020

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# Rukuhia School

## Statement of Responsibility

For the year ended 31 December 2020

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflects the financial position and operations of the school.

The School's 2020 financial statements are authorised for issue by the Board.

\_\_\_\_\_  
Full Name of Board Chairperson

\_\_\_\_\_  
Full Name of Principal

\_\_\_\_\_  
Signature of Board Chairperson

\_\_\_\_\_  
Signature of Principal

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date:

# Rukuhia School

## Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<b>Revenue</b>				
Government Grants	2	1,013,561	882,159	885,540
Locally Raised Funds	3	58,568	15,800	32,548
Interest income		3,234	8,500	4,917
		<hr/>	<hr/>	<hr/>
		1,075,363	906,459	923,005
<b>Expenses</b>				
Locally Raised Funds	3	16,011	-	16,263
Learning Resources	4	621,657	566,569	574,288
Administration	5	75,045	77,514	75,747
Finance		373	300	476
Property	6	250,519	236,748	255,629
Depreciation	7	44,805	25,000	41,993
Loss on Disposal of Property, Plant and Equipment		-	-	2,651
		<hr/>	<hr/>	<hr/>
		1,008,410	906,131	967,047
<b>Net Surplus / (Deficit) for the year</b>		66,953	328	(44,042)
Other Comprehensive Revenue and Expenses		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
		66,953	328	(44,042)

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

**Rukuhia School**  
**Statement of Changes in Net Assets/Equity**  
For the year ended 31 December 2020

	Notes	Actual 2020 \$	Budget (Unaudited) 2020 \$	Actual 2019 \$
<b>Balance at 1 January</b>		383,824	404,727	427,866
Total comprehensive revenue and expense for the year		66,953	328	(44,042)
Capital Contributions from the Ministry of Education				
Adjustment to Accumulated surplus/(deficit) from adoption of PBE IFRS 9		-	-	-
<b>Equity at 31 December</b>	23	<u>450,777</u>	<u>405,055</u>	<u>383,824</u>
Retained Earnings		450,777	405,055	383,824
<b>Equity at 31 December</b>		<u>450,777</u>	<u>405,055</u>	<u>383,824</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

# Rukuhia School

## Statement of Financial Position

As at 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<b>Current Assets</b>				
Cash and Cash Equivalents	8	15,283	993	148,919
Accounts Receivable	9	44,275	36,995	38,056
GST Receivable		7,045	2,040	-
Prepayments		915	440	1,053
Inventories	10	434	680	426
Investments	11	137,257	123,876	128,815
		<hr/>	<hr/>	<hr/>
		205,209	165,024	317,269
<b>Current Liabilities</b>				
GST Payable		-	-	12,418
Accounts Payable	13	77,173	52,322	64,312
Revenue Received in Advance	14	-	80	440
Provision for Cyclical Maintenance	15	27,692	-	27,500
Finance Lease Liability - Current Portion	16	15,007	2,094	10,668
Funds held for Capital Works Projects	17	(78,785)	-	115,445
		<hr/>	<hr/>	<hr/>
		41,087	54,496	230,783
<b>Working Capital Surplus/(Deficit)</b>				
		164,122	110,528	86,486
<b>Non-current Assets</b>				
Property, Plant and Equipment	12	302,619	297,022	316,025
		<hr/>	<hr/>	<hr/>
		302,619	297,022	316,025
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	15	8,400	-	6,200
Finance Lease Liability	16	7,564	2,495	12,487
		<hr/>	<hr/>	<hr/>
		15,964	2,495	18,687
<b>Net Assets</b>				
		<hr/>	<hr/>	<hr/>
		450,777	405,055	383,824
<b>Equity</b>				
		<hr/>	<hr/>	<hr/>
		450,777	405,055	383,824

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

**Rukuhia School**  
**Statement of Cash Flows**  
For the year ended 31 December 2020

		2020	2020	2019
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Cash flows from Operating Activities</b>				
Government Grants		241,627	193,451	176,287
Locally Raised Funds		58,128	15,800	33,629
Goods and Services Tax (net)		(19,463)	-	14,458
Payments to Employees		(77,817)	(91,700)	(75,224)
Payments to Suppliers		(106,677)	(104,393)	(125,534)
Cyclical Maintenance Payments in the year		-	(34,500)	-
Interest Paid		(373)	(300)	(476)
Interest Received		3,626	8,500	5,660
Net cash from Operating Activities		99,051	(13,142)	28,800
<b>Cash flows from Investing Activities</b>				
Purchase of Property Plant & Equipment (and Intangibles)		(16,273)	(5,000)	(13,461)
Purchase of Investments		(8,442)	-	(4,939)
Net cash from Investing Activities		(24,715)	(5,000)	(18,400)
<b>Cash flows from Financing Activities</b>				
Finance Lease Payments		(13,742)	(10,669)	(6,730)
Funds Held for Capital Works Projects		(194,230)	-	115,445
Net cash from Financing Activities		(207,972)	(10,669)	108,715
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>(133,636)</b>	<b>(28,811)</b>	<b>119,115</b>
Cash and cash equivalents at the beginning of the year	8	148,919	29,804	29,804
<b>Cash and cash equivalents at the end of the year</b>	<b>8</b>	<b>15,283</b>	<b>993</b>	<b>148,919</b>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes which form part of these financial statements.

# Rukuhia School

## Notes to the Financial Statements

### For the year ended 31 December 2020

#### 1. Statement of Accounting Policies

##### **a) Reporting Entity**

Rukuhia School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

##### **b) Basis of Preparation**

###### ***Reporting Period***

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

###### ***Basis of Preparation***

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### ***Financial Reporting Standards Applied***

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

###### ***Standard early adopted***

In line with the Financial Statements of the Government, the School has elected to early adopt PBE IFRS 9 Financial Instruments. PBE IFRS 9 replaces PBE IPSAS 29 Financial Instruments: Recognition and Measurement. Information about the adoption of PBE IFRS 9 is provided in Note 27.

###### ***PBE Accounting Standards Reduced Disclosure Regime***

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### ***Measurement Base***

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### ***Presentation Currency***

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### ***Specific Accounting Policies***

The accounting policies used in the preparation of these financial statements are set out below.



### **Critical Accounting Estimates And Assumptions**

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

#### *Cyclical maintenance*

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 15.

#### *Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

### **Critical Judgements in applying accounting policies**

Management has exercised the following critical judgements in applying accounting policies:

#### *Classification of leases*

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

#### *Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

## **c) Revenue Recognition**

### **Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

**Other Grants**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

**Donations, Gifts and Bequests**

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

**Interest Revenue**

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

**d) Use of Land and Buildings Expense**

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

**e) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

**f) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

**g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

**h) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

**Prior Year Policy**

*Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.*

**i) Inventories**

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

## **j) Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

### **Prior Year Policy**

*Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.*

*Investments that are shares are categorised as “available for sale” for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.*

*After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.*

## **k) Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$500 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Buildings	40 years
Furniture and Equipment	3-15 years
Information and Communication	3-5 years
Library Resources	12.5% dv
Leased assets held under a Finance Lease	Term of Lease

## **l) Intangible Assets**

### *Software costs*

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software licences with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the school receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material amount. Its fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

## **m) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

### *Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

## **n) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

## **o) Employee Entitlements**

### *Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

### *Long-term employee entitlements*

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

## **p) Revenue Received in Advance**

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

## **q) Funds Held in Trust**

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

## **r) Shared Funds**

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of school control. These amounts are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

## **s) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

## **t) Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

**u) Borrowings**

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

**v) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**w) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

**x) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

## 2. Government Grants

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operational Grants	198,165	190,109	172,672
Teachers' Salaries Grants	574,238	491,325	494,887
Use of Land and Buildings Grants	198,822	197,383	199,656
Resource Teachers Learning and Behaviour Grants	3,797	1,000	400
Other MoE Grants	38,539	2,342	17,925
	<u>1,013,561</u>	<u>882,159</u>	<u>885,540</u>

The school has not opted in to the donations scheme for this year.

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
<b>Revenue</b>			
Donations	11,558	10,600	10,118
Bequests & Grants	20,000	-	-
Activities	19,666	1,500	17,080
Trading	3,715	-	3,152
Fundraising	3,629	3,700	2,198
	<u>58,568</u>	<u>15,800</u>	<u>32,548</u>
<b>Expenses</b>			
Activities	13,306	-	14,586
Trading	2,611	-	1,135
Fundraising (Costs of Raising Funds)	94	-	542
	<u>16,011</u>	<u>-</u>	<u>16,263</u>
<i>Surplus for the year Locally raised funds</i>	<u>42,557</u>	<u>15,800</u>	<u>16,285</u>

## 4. Learning Resources

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	9,159	7,044	5,253
Library Resources	806	2,000	428
Employee Benefits - Salaries	610,718	547,025	556,532
Staff Development	974	10,500	12,075
	<u>621,657</u>	<u>566,569</u>	<u>574,288</u>

## 5. Administration

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Audit Fee	4,400	4,400	4,199
Board of Trustees Fees	3,290	4,500	3,530
Board of Trustees Expenses	1,940	2,000	1,738
Communication	4,039	6,200	3,976
Consumables	6,228	8,300	6,174
Other	16,262	14,314	23,799
Employee Benefits - Salaries	28,785	25,000	23,414
Insurance	2,034	4,000	2,173
Service Providers, Contractors and Consultancy	8,067	8,800	6,744
	<u>75,045</u>	<u>77,514</u>	<u>75,747</u>

## 6. Property

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Caretaking and Cleaning Consumables	5,530	3,500	3,395
Consultancy and Contract Services	2,840	2,000	1,750
Cyclical Maintenance Expense	2,392	-	4,700
Grounds	2,983	2,800	3,576
Heat, Light and Water	9,947	10,000	11,684
Rates	638	25	23
Repairs and Maintenance	13,718	9,640	17,050
Use of Land and Buildings	198,822	197,383	199,656
Security	820	400	1,742
Employee Benefits - Salaries	12,829	11,000	12,053
	<u>250,519</u>	<u>236,748</u>	<u>255,629</u>

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 7. Depreciation

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Buildings	310	185	310
Building Improvements	5,609	3,289	5,525
Furniture and Equipment	19,552	11,382	19,119
Information and Communication Technology	3,380	4,189	7,036
Leased Assets	13,519	4,187	7,033
Library Resources	2,435	1,768	2,970
	<u>44,805</u>	<u>25,000</u>	<u>41,993</u>



## 8. Cash and Cash Equivalents

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Cash on Hand	310	-	100
Bank Current Account	14,970	990	148,816
Bank Call Account	3	3	3
Cash equivalents for Cash Flow Statement	<u>15,283</u>	<u>993</u>	<u>148,919</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

## 9. Accounts Receivable

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Receivables	-	721	-
Receivables from the Ministry of Education	-	-	4,518
Interest Receivable	436	1,571	828
Teacher Salaries Grant Receivable	43,839	34,703	32,710
	<u>44,275</u>	<u>36,995</u>	<u>38,056</u>
Receivables from Exchange Transactions	436	2,292	828
Receivables from Non-Exchange Transactions	43,839	34,703	37,228
	<u>44,275</u>	<u>36,995</u>	<u>38,056</u>

## 10. Inventories

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Stationery	340	680	361
Uniforms	47	-	65
Cookies	47	-	-
	<u>434</u>	<u>680</u>	<u>426</u>

## 11. Investments

The School's investment activities are classified as follows:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Current Asset Short-term Bank Deposits	137,257	123,876	128,815
Total Investments	<u>137,257</u>	<u>123,876</u>	<u>128,815</u>

## 12. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2020	\$	\$	\$	\$	\$	\$
Buildings	4,297	-	-	-	(310)	3,988
Building Improvements	149,868	4,232	-	-	(5,609)	148,492
Furniture and Equipment	113,148	7,455	-	-	(19,552)	101,051
Information and Communication Tech	5,633	3,305	-	-	(3,380)	5,558
Leased Assets	24,856	15,126	-	-	(13,519)	26,463
Library Resources	18,223	1,281	-	-	(2,435)	17,067
<b>Balance at 31 December 2020</b>	<b>316,025</b>	<b>31,399</b>	<b>-</b>	<b>-</b>	<b>(44,805)</b>	<b>302,619</b>

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2020	\$	\$	\$
Buildings	12,386	(8,398)	3,988
Building Improvements	225,218	(76,726)	148,492
Furniture and Equipment	293,117	(192,066)	101,051
Information and Communication	75,741	(70,183)	5,558
Leased Assets	47,061	(20,598)	26,463
Library Resources	51,871	(34,804)	17,067
<b>Balance at 31 December 2020</b>	<b>705,394</b>	<b>(402,775)</b>	<b>302,619</b>

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2019	\$	\$	\$	\$	\$	\$
Buildings	4,607	-	-	-	(310)	4,297
Building Improvements	155,393	-	-	-	(5,525)	149,868
Furniture and Equipment	124,179	8,088	-	-	(19,119)	113,148
Information and Communication Tech	12,069	600	-	-	(7,036)	5,633
Leased Assets	4,701	27,188	-	-	(7,033)	24,856
Library Resources	19,073	4,773	(2,651)	-	(2,970)	18,223
<b>Balance at 31 December 2019</b>	<b>320,022</b>	<b>40,649</b>	<b>(2,651)</b>	<b>-</b>	<b>(41,993)</b>	<b>316,025</b>

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2019	\$	\$	\$
Buildings	12,387	(8,090)	4,297
Building Improvements	220,985	(71,117)	149,868
Furniture and Equipment	286,280	(173,132)	113,148
Information and Communication	72,867	(67,234)	5,633
Leased Assets	31,936	(7,080)	24,856
Library Resources	50,590	(32,367)	18,223
<b>Balance at 31 December 2019</b>	<b>675,045</b>	<b>(359,020)</b>	<b>316,025</b>

**13. Accounts Payable**

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Operating Creditors	4,457	6,487	3,199
Accruals	4,400	4,001	4,200
Banking Staffing Overuse	24,037	6,875	24,037
Employee Entitlements - Salaries	43,839	34,703	32,710
Employee Entitlements - Leave Accrual	440	256	166
	<u>77,173</u>	<u>52,322</u>	<u>64,312</u>
Payables for Exchange Transactions	77,173	52,322	64,312
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	<u>77,173</u>	<u>52,322</u>	<u>64,312</u>

The carrying value of payables approximates their fair value.

**14. Revenue Received in Advance**

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Income in Advance	-	80	440
	<u>-</u>	<u>80</u>	<u>440</u>

**15. Provision for Cyclical Maintenance**

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Provision at the Start of the Year	33,700	-	29,000
Increase to the Provision During the Year	4,508	-	4,700
Adjustment to the Provision	(2,116)	-	-
Provision at the End of the Year	<u>36,092</u>	<u>-</u>	<u>33,700</u>
Cyclical Maintenance - Current	27,692	-	27,500
Cyclical Maintenance - Term	8,400	-	6,200
	<u>36,092</u>	<u>-</u>	<u>33,700</u>

## 16. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
No Later than One Year	15,151	2,094	10,668
Later than One Year and no Later than Five Years	7,581	2,495	12,487
	<u>22,732</u>	<u>4,589</u>	<u>23,155</u>

## 17. Funds Owed (Held) for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2020	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
AMS Project	<i>in progress</i>	(115,445)	-	(163,793)	-	48,348
MOE Fence Project	<i>in progress</i>	-	-	(30,437)	-	30,437
CCTV Upgrade	<i>completed</i>	-	50,000	(50,000)	-	-
Ramp Upgrade	<i>completed</i>	-	18,607	(18,607)	-	-
Totals		<u>(115,445)</u>	<u>68,607</u>	<u>(262,837)</u>	<u>-</u>	<u>78,785</u>

### Represented by:

Funds Held on Behalf of the Ministry of Education

Funds Due from the Ministry of Education

	-
	78,785
	<u>78,785</u>

	2019	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
AMS Project	<i>in progress</i>	-	126,654	(11,209)	-	(115,445)
Totals		<u>-</u>	<u>126,654</u>	<u>(11,209)</u>	<u>-</u>	<u>(115,445)</u>

## 18. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

## 19. Remuneration

### Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	<b>2020</b>	<b>2019</b>
	<b>Actual</b>	<b>Actual</b>
	<b>\$</b>	<b>\$</b>
<i>Board Members</i>		
Remuneration	3,290	3,530
Full-time equivalent members	0.98	0.78
<i>Leadership Team</i>		
Remuneration	308,074	290,299
Full-time equivalent members	3.00	3.00
Total key management personnel remuneration	<u>311,364</u>	<u>293,829</u>
Total full-time equivalent personnel	<u>3.98</u>	<u>3.78</u>

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

### Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	<b>2020</b>	<b>2019</b>
	<b>Actual</b>	<b>Actual</b>
	<b>\$000</b>	<b>\$000</b>
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	120 - 130	110 - 120
Benefits and Other Emoluments	-	-
Termination Benefits	-	-

### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

<b>Remuneration</b>	<b>2020</b>	<b>2019</b>
<b>\$000</b>	<b>FTE Number</b>	<b>FTE Number</b>
100 - 110	-	-
	<u>0.00</u>	<u>0.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 20. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2020 Actual	2019 Actual
Total	-	-
Number of People	-	-

## 21. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2020 (Contingent liabilities and assets at 31 December 2019: nil).

### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. The current phase of this review is to design potential solutions for any compliance breaches discovered in the initial phase of the Programme. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2020, a contingent liability for the school may exist.

## 22. Commitments

### (a) Capital Commitments

There are no capital commitments as at 31 December 2020 (Capital commitments at 31 December 2019: nil).

### (b) Operating Commitments

There are no operating commitments as at 31 December 2020 (Operating commitments at 31 December 2019: nil).

## 23. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

## 24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial assets measured at amortised cost

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Cash and Cash Equivalents	15,283	993	148,919
Receivables	44,275	36,995	38,056
Investments - Term Deposits	137,257	123,876	128,815

Total Financial assets measured at amortised cost

196,815	161,864	315,790
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### Financial liabilities measured at amortised cost

Payables	77,173	52,322	64,312
Borrowings - Loans	-	-	-
Finance Leases	22,571	4,589	23,155
Painting Contract Liability	-	-	-

Total Financial Liabilities Measured at Amortised Cost

99,744	56,911	87,467
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## 25. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

## 26. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

## **Rukuhia School**

### **Kiwisport**

Kiwisport is a Government funding initiative to support students' participation in organised sport. In 2020, the school received total Kiwisport funding of \$1,589 (excluding GST). The funding was spent on sporting endeavours.